CARTHAGE
COLLEGE

ATHLETIC TRAINING

ATHLETIC TRAINING

PROGRAM HANDBOOK

2022-2023

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INTRODUCTION

The procedures of the Carthage College Athletic Training Program ("Program") are outlined in this document. All students are required to read and fully understand these procedures. If the student does not understand and/or has questions regarding this document, he/she is to address the Program Director prior to signing the Compliance Statement in Appendix A.

The following abbreviations are used in this document.

ATR = Athletic Training Room

AT = Athletic Trainer, Certified

Program = Athletic Training Education Program

CAATE = Commission on Accreditation of Athletic Training Education

The Program reserves the right to make changes in its curriculum and handbook.

STANDARDS OF ETHICAL CONDUCT

The NATA Code of Ethics outlines the principles of ethical behavior that should be followed in the practice of athletic training. These principles are intended to establish and maintain high standards and professionalism for the athletic training profession. The Code of Ethics document can be reviewed here.

REGULATION OF THE ATHLETIC TRAINER

Pursuant to 2017 Wisconsin Act 319, the following are the requirements for athletic training licensure in the State of Wisconsin.

- Meet the requirements for certification established by the National Athletic Trainers Association Board of Certification (BOC).
- Complete an approved CPR/AED training approved by the Wisconsin Department of Health Services (DHS). Qualified AED training is offered only as a component of DHS-approved CPR certification course. Please see the list of DHS approved providers of CPR/AED Certification.
- Hold malpractice liability coverage

Pursuant to subchapter 448.952(2) licensure does not apply to the following individuals in the State of Wisconsin.

- An athletic training student practicing athletic training within the scope of the student's education or training, if he or she clearly indicates that he or she is an athletic training student.

HEALTH INSURANCE PRIVACY & ACCOUNTABILITY ACT (HIPAA) AND FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

HIPAA regulates how a patient's private health information (PHI) can be shared protecting medical records and other individually identifiable health information. FERPA protects the privacy of student education records (including athlete files used in the athletic training room). The Act applies to any school that receives federal funds.

Confidentiality

In dealing with people, common sense and following the HIPAA/FERPA regulations must be your guideline. Always stay within the limits of your position and knowledge. Do not discuss any clinical site activities (injuries, treatments, doctor's reports, etc.) with others. The confidentiality of the medical atmosphere is paramount. **You may not release information to anyone regarding an athlete. This includes the health status of an athlete, open the athlete's file for inspection, copy or reproduce any reports for anyone but the athlete, pass authorized information by telephone or use X-ray or test results for demonstration or instruction without prior, written permission.** These guidelines must be adhered to strictly.

All athletic training personnel will respect client confidentiality. Any medical information regarding patients is not to be shared with anyone. This includes, but is not limited to, other patients, coaches, parents, or students. Any breach of client confidentiality will be penalized by immediate probation and a possibility of release from the Program.

MISSION STATEMENT

Guided by the core values of respect for individuals, integrity, collaboration and life-long learning, the Carthage College Athletic Training Education Program exists to provide students an inclusive environment for holistic development as healthcare providers and members of society.

PROGRAM GOALS

GOAL #1--Graduates will demonstrate the skills necessary for entry-level practice of athletic training.

Objectives:

-Students will achieve academic competency within the knowledge areas specified by CAATE.

-The Program will prepare students who are successful on the BOC exam 1st attempt.

-Students will demonstrate entry level skills in the clinical setting.

GOAL #2--The Program will provide an effective educational experience that keeps the students engaged in the learning process, successful Program completion, and timely employment.

Objectives:

-The Program retention rate will not be statistically different than the overall Carthage College institutional retention rate (81%).

-The graduation rate will not be statistically different than our CAATE benchmark institutions.

-The AT cohort will successfully gain employment or post-education placement with 6 month of graduation.

GOAL #3--Faculty, adjunct staff and preceptors will be held to the highest level of quality of instruction.

-Faculty and adjunct staff will score at or above the institutional average on Program course evaluations.

-Preceptors will effectively communicate, model professional behaviors, engage and mentor the students during the assigned clinical rotations.

-The clinical sites will meet or exceed the expectations of the Program.

ATHLETIC TRAINING EDUCATION PROGRAM ADMISSION, RETENTION & GRADUATION

Admission Policy: 3+2 Track

Allied Health Science majors will be given an application packet at the sophomore spring advising meeting. An email will be sent to the student's Carthage email account in July with a reminder of the required documents. Applicants are not guaranteed acceptance. The pool of applicants will be evaluated based on the following criteria:

1. Aligned with Pre-Professional Phase course completion (transfer students see below)
2. Completion of Jump Start experiences
3. Earned minimum GPA 3.0/4.0
4. Program Physical Exam (including 10-Panel Drug Screen and immunization records)
5. Ability to meet Technical Standards (verified by healthcare provider)
6. Background Information Disclosure for Wisconsin Caregiver background check
7. Interview with Program Admission Committee

The complete Program application is due to the Program Director on September 15th of the junior year. Notification of acceptance or rejection will be sent by October 15th. Students accepted into the Program will continue the Pre-Professional Phase for the remainder of their junior year. Those students not accepted into the Program will meet with their advisor to change their academic direction.

Admission Policy: 2 -Year Track

Applicants are not guaranteed acceptance. The pool of applicants will be evaluated based on the following criteria:

1. Formal admission and acceptance by Carthage College Admissions office
2. Earned Bachelor of Arts or Bachelor of Science in related field
3. Pre-requisite course completion
4. Earned minimum GPA 3.0/4.0
5. Program Physical Exam (including 10-Panel Drug Screen and immunization records)
6. Ability to meet Technical Standards (verified by healthcare provider)
7. Background Information Disclosure for Wisconsin Caregiver background check

8. Interview with Program Admission Committee

The complete Program application is due to the Program Director on January 1st. Notification of acceptance or rejection will be sent no later than March 1st. Students accepted into the Program will arrange with the Program Director a plan to complete all Jump Start experience prior to beginning the Professional Phase of the Program.

Background Check
The Wisconsin Caregiver Program Manual can be accessed here (page 9) to review student requirements for clinical training.

Technical Standards
The Program Physical Exam form contains the technical standards established for the program. A licensed practicing health care provider (MD, DO, PA, NP) must acknowledge the student's ability to meet these standards.

The technical standards set forth by the Program establish the essential qualities considered necessary for students admitted to this program to achieve the knowledge, skills, and competencies of an entry-level athletic trainer, as well as meet the expectations of the program's accrediting agency (Commission on Accreditation of Athletic Training Education [CAATE]). The student is required to verify they understand and meet these technical standards or that they believe, with certain accommodations, they can meet the standards. A Statement of Compliance and if needed, a Request for Accommodations, is to be signed by the student and placed in the student's academic file.

Transfer Students
Transfer students will meet with the Program Director prior to applying to the Program. Prerequisite course transfer credits will be assessed by the Registrar. The Registrar accepts or rejects transfer credits based on institutional criterion. No athletic training course credits will be transferred.

The Program Director will design a plan to provide the transfer student an opportunity to complete the Jump Start experiences. The student may be accepted on a probationary status to allow for completion of these experiences. All Jump Start experiences must be completed by the start of the Professional Phase.

Student Athletes
Students are encouraged to participate in collegiate sports through their junior year. Once the Professional Phase begins (summer following Program acceptance), the student will not have the option to continue in collegiate athletics.

Participation in athletics does not release the student's obligation to attend all the mandatory Jump Start experiences. Students with questions regarding this policy are encouraged to speak with the Program Director for clarification.

Retention Policy
Once admitted into the program, students must maintain the following academic and clinical standards:

1. Maintain a minimum cumulative GPA of 3.0/4.0 in all course work.
2. Receive no grade lower than a "C-" in any Carthage College ATH course.
3. Successful completion of all required competencies and clinical proficiencies along with evidence of progression through the program.

The Program Director monitors student progression and adherence to the criteria. Any student with possible retention difficulty will meet with the Program Director to discuss areas needing immediate improvement. All students meet with their advisors during advising week to discuss their progress toward completion of the program.

Probation

Each semester the Program Director will determine students' compliance of the above mentioned retention policy. Notification of noncompliance will be sent to the student within one week after semester end. Noncompliant students are required to meet with the Program Director, within one week of notification, to determine the course of action needed to rectify the item(s) in question. If retention criteria is not met within one semester, the student will be released from the Program.

Graduation Criterion

3+2 Accelerated Bachelor Program

Graduation criteria entails the 40-credit Pre-Professional Phase, 65-credit Professional Phase, and institutional 138 general education credits. Individual requirements are listed in the college catalog. The student will graduate with a Bachelor of Arts in Allied Health Science and a Master of Arts in Athletic Training after the completion of the Professional Phase.

2 Year Master Program

Graduation criteria entails the 65-credit Professional Phase completion. Individual requirements are listed in the college catalog. The student will graduate with a Master of Arts in Athletic Training after Program completion.

ACCREDITATION STATUS

Carthage College is currently accredited by the Commission on Accreditation of Athletic Training Education (CAATE), 6850 Austin Center Blvd., Suite 100, Austin, TX 78731-3101.

CURRICULUM—PRE-PROFESSIONAL PHASE

3+2 Accelerated Bachelor Program

The Allied Health Science (AHS) major is an interdisciplinary and liberal arts foundation to recognize and understand key theories and concepts associated with health, wellness and pathophysiologic conditions. It will prepare students for admission into the Professional Phase of the Master of Arts in Athletic Training program.

<u>AHS Outcomes</u>

Student will obtain fundamental understanding of basic sciences and scientific reasoning.

Students will be able to demonstrate a broad understanding of anatomy and physiology.

Students will present information in a clear, logical, and critical presentation; both oral and written form.

Students will gain the foundational knowledge required to continue graduate level studies.

Course Required

A major in Allied Health Science and prerequisites for the Professional Phase consist of the following courses:

AHS 4430	Healthcare Informatics	2 cr
AHS 4469	Evidence Based Practice	4 cr
AHS 1020	Introduction to AT	2 cr
AHS 3080	Structural Kinesiology	4 cr
BIO 2010	A & P for Healthcare I	4 cr
BIO 2020	A & P for Healthcare II	4 cr
CHM 1010	General Chemistry I	4 cr
CHM 1020	General Chemistry II	4 cr
EXS 4050	Physiology of Exercise	4 cr
MTH 1050	Elementary Statistics	4 cr
PHY 2100	Physics	4 cr
PSY1500	Intro to Psychological Science	4 cr

Course Sequence

Freshman Fall (14 cr)				**Freshman Spring (16 cr)**			
Dept	***Course***	***Title***	***Cr***	***Dept***	***Course***	***Title***	***Cr***
AHS	**1020**	**Intro to AT**	**2**	**CHM**	**1020**	**General Chemistry II**	**4**
CHM	**1010**	**General Chemistry I**	**4**	PYC	1500	Intro to Psychological Science	4
REL	1000	Understandings of Religion	4	BIO	1010	Concepts of Biology	4
COR	1100	Western Heritage I	4	COR	1110	Western Heritage II	4
Freshman J-Term (4 cr)							
HUM	Humanities Elective						4
Sophomore Fall (16 cr)				**Sophomore Spring (16 cr)**			
BIO	**2010**	**A & P for Healthcare I**	**4**	**BIO**	**2020**	**A & P for Healthcare II**	**4**
PHY	**2100**	**Physics**	**4**	TBD	1020	Elementary Language II	4
TBD	1010	Elementary Language I	4	**AHS**	**3080**	**Structural Kinesiology**	**4**
REL		Religion Elective	4	TBD		Elective	4
Sophomore J-Term (4 cr)							

TDB		Elective					4
Junior Fall (16 cr)				**Junior Spring (16 cr)**			
MTH	**1050**	**Elementary Statistics**	**4**	**EXS**	**4050**	**Physiology of Exercise**	**4**
TBD		Fine Arts Elective	4	TBD		Elective	4
TBD		Elective	4	TBD		Elective	4
GH		Global Heritage	4	TBD		Elective	4

The student will continue the senior year finishing the AHS degree through graduate level courses; ATH5469 Evidence Based Practice in Healthcare and ATH5439 Healthcare informatics.

2 Year Master Program

Prerequisites

Prerequisites for the Professional Phase consist of the following Bachelor level course completion: anatomy & physiology (2 semesters), exercise physiology, chemistry (2 semesters), physics, statistics, structural kinesiology, and psychological science.

CURRICULUM—PROFESSIONAL PHASE

The Program provides students with knowledge and skill to prevent, diagnose, and rehabilitate injuries in the physically active population. The Program aspires to guide the student following the core principles of integrity, respect, collaboration and life-long learning.

Athletic Training Outcomes

Student will provide patient care that is compassionate, appropriate, and effective for the treatment of health problems and promotion of health.

Student will demonstrate the ability to investigate and evaluate their care of patients, to appraise and assimilate scientific evidence, and to continuously improve patient care based on constant self-evaluation and life-long learning.

Student will demonstrate interpersonal and communication skills that result in the effective exchange of information and collaboration with patients, their families and health professionals.

Students will practice in a manner that is congruent with the ethical standards of the profession.

Student will perform administrative duties related to the management of physical, human, and financial resources in the delivery of health care services.

Courses Required

ATH 5400 Principles of Athletic Training	4 cr
ATH 5401 Traditional Athletic Training Experience I	2 cr
ATH 5101 Practicum I	1 cr
ATH 5110 Clinical Skills I	4 cr

ATH 5201 Practicum II	2 cr
ATH 5210 Clinical Skills II	4 cr
ATH 5439 Healthcare Informatics	2 cr
ATH 5440 Emergency Medical Response	4 cr
ATH 5469 Evidence Based Practice in Healthcare	4 cr
ATH 5420 Psychological Aspects in Athletic Training	2 cr
ATH 5461 General Medical Conditions	4 cr
ATH 5501 Traditional Athletic Training Experience II	2 cr
ATH 5080 Administration in Athletic Training	2 cr
ATH 5130 Therapeutic Interventions I	4 cr
ATH 5250 Pharmacologic Agents in Athletic Training	2 cr
ATH 5301 Practicum III	2 cr
ATH 5310 Clinical Skills III	4 cr
ATH 5731 Therapeutic Interventions II	4 cr
ATH 5851 Immersive Clinical Experience in Athletic Training	4 cr
ATH 5666 Health & Fitness Principles	4 cr
ATH 5990 Capstone in Athletic Training	4 cr

Course Sequencing

Junior/Senior Summer II (2 cr)							
ATH*	5401	Traditional Athletic Training Experience I					2
Senior Fall (17 cr)				**Senior Spring (14 cr)**			
ATH*	5400	Principles of Athletic Training	4	ATH*	5420	Psychological Aspects of AT	2
ATH*	**5469W**	**Evidence Based Practice in Healthcare**	**4**	**ATH***	**5439**	**Healthcare Informatics**	**2**
ATH*	5110	Clinical Skills I	4	ATH*	5210	Clinical Skills II	4
ATH*	5101	Practicum I	1	ATH*	5201	Practicum II	2
ATH*	5440	Emergency Medical Response for Athletic Trainers	4	ATH*	5666	Health & Fitness Principles	4
5th Year Summer II (2 cr)							
ATH	5501	Traditional Athletic Training Experience II					2
5th Year Fall (14 cr)				**5th Year Spring (12 cr)**			
ATH	5310	Clinical Skills III	4	ATH	5461	General Medical Conditions	4
ATH	5301	Practicum III	2	ATH	5731	Therapeutic Interventions II	4
ATH	5250	Pharmacologic Agents in Athletic Training	2	ATH	5990	Capstone in Athletic Training	4

ATH	5130	Therapeutic Interventions I	4	**5th Year J-Term (4 cr)**			
ATH	5080	Administration in Athletic Training	2	ATH	5851	Immersive Clinical Experience in Athletic Training	4

*Graduate level course fulfilling 138 institutional bachelor credit requirement.

Additional Fees

Additional fees not covered in tuition, room and board are listed below. All fees are subject to change.

Apparel	$45
Criminal Background Check	$20-$100
Physical Exam & Drug Screening Test	Costs will depend on health insurance (drug test ~$80)
ACES workshop	$160 (one-time fee)
Annual Tuberculosis Test	$15
Annual Flu Vaccine	Costs will depend on health insurance
Annual NATA dues	$75-$115
Annual EMR/CPR certification renewal	$45
Athletic Training Ebook subscription	$299 (one lifetime fee)

In addition to above, the student will maintain health insurance. Auto expenses including insurance and all travel expenses are the responsibility of the student.

Advising

All students meet with their advisor each semester. Program progression will be discussed, along with clinical evaluations forms, faculty concerns and upcoming semester course selection. It is the responsibility of the student to schedule the advising appointment in a timely fashion. Sign-up sheets will be posted one week prior to advising week.

Continued Education and Certification

Students are responsible to keep their certifications in CPR certification. Students should also be aware of current trends and techniques in the field of athletic training through journal reading and attending professional meetings/seminars.

CLINICAL EXPERIENCE GENERAL INFORMATION

Requirements for Clinical Experiences

Students are required to provide their own transportation to clinical sites. If the site is more than 75 miles from the college, they are also responsible for room and board.

Each student needs to provide a verification of TB test within the past 12 months, MMR vaccine, annual flu vaccine, Hepatitis B vaccine, negative 10-panel drug test and a criminal background check.

Classifications

Athletic training clinical experience is direct patient care guided by a preceptor who is an athletic trainer of physician. These experiences are used to verify the students' abilities to meet the curricular content standards. Simulations may be used if patient opportunities are not available.

Supplemental clinical experience is an experience supervised by a healthcare professional other than an athletic trainer or physician (PA-C, NP, DPT). These experiences do not assess content standards.

Curriculum

The clinical experiences provide the student an opportunity to synthesize their skills and knowledge in a decision-making environment showing skill mastery through the integration of clinical proficiencies. Progress is evaluated through preceptor mentoring and observation during the athletic training clinical experience.

Clinical experiences are contained within individual courses throughout the Professional Phase. Courses ending in a "1" indicate a clinical component to the course. See individual course syllabus for specific objectives. Grades for clinical experiences are submitted to the faculty for calculation in the corresponding practicum course. See course syllabus for grading criteria.

Three immersive experiences occur during the Professional Phase. Each summer session will place the student at the collegiate setting. During the 5th year J-term, the student may request a setting of their choice (tactical, performing arts, industrial, emergency room, physician office or high school). All room, board, and travel will be the expense of the student.

During the fall and spring semesters, the student will be assigned seven-week placements at a variety of settings (high school, physician office, emergency room, surgical center, and physical therapy clinic). The student will interact with a variety of populations including socioeconomic, gender, age, and sport risk levels.

Weekly Grand Rounds are mandatory clinical experiences. Each student will be assigned 3 cases per semester to present to the physician. Presentations are graded experiences.

Days off are to be requested in writing to the Clinical Education Coordinator at least one week in advance. The request does not guarantee approval. The assigned preceptor is to be informed prior to written request. If the student is unable to report for their shift due to an unforeseen reason, they must immediately notify the assigned preceptor.

Clinical Experience Placement

Students will be provided a clinical experience placement schedule at the beginning of each semester. The student must have a minimum of one day off in every seven-day period.

Clinical Experience Attendance

Students are expected to follow all rules of ethics and conduct delineated in this handbook. If any student is dismissed from the clinical education experience for disciplinary behavior, their education in the Program may be terminated.

Students are to attend the clinical education experience at the time and facility designated by Clinical Education Coordinator. Each clinical/lab course has a minimum and maximum clinical experience hour requirement. If a student does not meet the minimum hours over the course of the semester, an automatic grade reduction will occur for the course. Written permission from the Clinical Education Coordinator is require to exceed the maximum hour limit.

All clinical education experiences must be educational in nature. Students will not replace professional athletic training staff or medical personnel. The student will not receive any monetary remuneration during this educational experience.

Clinical Experience Procedure

Before or on the student's first day at a new clinical experience, the student must complete an orientation with their Preceptor to review expectations, HIPPA/FERPA, EAP/BBP and any other relevant policies at that site. Completion of this orientation will be annotated in the student's eValue account.

If snow or flooding or any other act of nature prevents a student from attending the clinical experience, the student will arrange to make up the clinical time with their Preceptor as necessary. In the event that a sudden conflict, illness, or emergency arises, the student must (i.e., death in the immediate family, hospitalization) contact the Preceptor as soon as possible.

Students are responsible to communicate with the Preceptor on a daily basis regarding the hours of operation for the Preceptor related to the assigned clinical experience. The student and Preceptor must work out an attendance schedule to meet the minimum number of hours required by the enrolled practicum course. Students are expected to be present at all designated hours. In the event a student needs to miss his/her assigned clinical time, arrangements should be made with Preceptor before missing the clinical time. Unexcused absences and tardiness to clinical education experiences will be reflected in the student's final clinical evaluation by the Preceptor and will negatively impact the student's grade in their practicum course.

Clinical Experience Documentation

The eValue software program will be used for all documentation. This includes application requirements, HIPPA/FERPA training, certification cards, hour log, patient encounters, preceptor evaluations, student evaluations, and clinical integrated proficiency testing. The student will be assigned log in information and instruction during the first Professional Phase course ATH5401 Traditional Athletic Training Experience I.

Hours NOT INCLUDED in clinical hour log
-Time spent traveling with a team.
-Academic hours.
-Unsupervised hours

Hours to INCLUDE in clinical hour log
-Preceptor supervised experiences
-Grand Rounds

Warning, Suspension, and Dismissal

If a student fails to attend a clinical education experience the student is subject to a written warning with the Clinical Education Coordinator copied on the email. Multiple written warnings for the same offense can result in suspension or dismissal. Suspension is defined as a temporary removal from one or more courses or clinical educational experiences with the possibility for future reinstatement. Dismissal is defined as a permanent termination from the program. The following protocol will be followed for a student's failure to attend his/her clinical education experience:

1. After the first unexcused absence, a conference will be scheduled between the student and the Preceptor to discuss the incidence and come to a resolution. The student will be given a verbal warning by the Preceptor.

2. After a second unexcused absence, the Preceptor will notify the student that they will be contacting the Clinical Education Coordinator to discuss the incident and come to a resolution. A reduction in course grade may be issued at the discretion of the Clinical Education Coordinator.

3. After a third unexcused absence, a conference will be scheduled between the student, Preceptor, Clinical Education Coordinator, and Program Director to discuss all incidents. A third unexcused absence may result in the removal of the student from the clinical experience. Consequences of the removal include failure of the associated practicum course and possible Program termination.

CLINICAL EXPERIENCE GOALS & EVALUATIONS

Beginning of Clinical Experience

At the beginning of each seven-week rotation, the student will collaborate with their preceptor to agree on a minimum of one clinical experience goal and one PICO question. These goals are to enhance the academic learning objectives of their current courses. It is suggested that the student bring course syllabi to preceptor meeting.

The evaluation is two part:

--at the beginning of the rotation to list goals (due to Clinical Coordinator by Friday of 1st week). At least one goal must be a PICO question to be researched.

--at the end of the rotation to evaluate completion of goals and student professional growth assessment (student-preceptor meeting completed and due to Clinical Education Coordinator by Friday of 7th week)

Please use a SMART format for all goals:

S=specific M=measurable A=attainable R=related to academic objective T=time based.

SMART goals:

Specific: Initial injury shoulder SOAP evaluation

Measurable: One acute & two chronic

Attainable: Does your rotation provide that many opportunities for shoulder evaluations?

Related: Have they covered shoulder? Blue sheet completed? Is this a blue sheet opportunity?

Time based: By end of 7 week rotation (date) or are you spacing goals throughout the 7 weeks?

Example of past goals: Student will do more shoulder evals.

Expected SMART goal: Student will complete one initial SOAP evaluation of a chronic shoulder injury (including short and long term goals) by 10/1/16. The student will follow pt through RTP or until the end of their rotation. STUDENT will follow EBM using the PICO format.

Example of past goals: Feel more comfortable doing evals.

Expected SMART goal: Student will approach and initiate three athlete interactions each day in the ATR. They will rate their comfort and confidence level at the beginning of their rotation through the *Student Confidence Survey*. By 10/23/16 the student will score their comfort and confidence level 5 points higher (on a 1-10 Likert scale) than the first day of their rotation. Student beginning level scored at 40/60.

End of Clinical Experience
The Preceptor will complete the 2nd part of the Student Clinical Rotation Evaluation. The Preceptor will evaluate the completion of student goals and their professional growth assessment. Based on the criterion in evaluation form, the Preceptor will annotate the grade earned by student. This is due to the Clinical Education Coordinator by the Friday of the 7th week.

Clinical Preceptor Evaluation
The student will complete a Preceptor Evaluation. It is important that the student considers what they are evaluating. This is NOT a course evaluation…it is an evaluation of the clinical portion of their education. The students are to focus on the clinical rotation goals and the mentorship of their preceptor.

GRAND ROUNDS PHYSICIAN PRESENTATIONS

These educational experiences are part of the Program curriculum therefore, attendance is mandatory for all students. There are two forms of physician presentation; the athlete is physically in attendance and the student will present his/her specific case or the student will present a PICO question for the physician to share their clinical experience.

Criterion for patient presentation
The student presents a current patient that he/she has done the initial evaluation. Areas of focus include:
--Subjective and objective information presented in appropriate format and sequence
--Differential diagnosis: have rationale to support your diagnoses
--State a treatment plan
--Do not state lack of findings unless essential to the diagnosis
--Confirm findings with patient prior to presentation
--Review case with preceptor prior to presentation
--Do not read off documentation…know your patient
--Confirm physician diagnosis and treatment plan
--Verify compliance of follow through

Criterion for PICO presentation
The student presents evidence found from a PICO search based on a current patient. Format of presentation includes:
-PICO question
-inclusion/exclusion of research criterion
-findings
-patient outcome, if implemented
-discussion of MD's clinical experiences

These presentations will be assigned by your preceptor and evaluated by the Clinical Education Coordinator. Afterwards, there will be a discussion with the student pointing out presentation strengthens and areas needing improvement.

The schedule can be found on the Carthage ATR Google Calendar. Students will keep a self-reflection journal noting what they learned from each of these experiences. Classroom discussions will be held periodically to share students' reflections.

ATHLETIC TRAINING STUDENTS RESPONSIBILITIES

Expectations

The clinical experience provides the student with opportunities to practice and integrate the cognitive learning with the associated psychomotor skills. The student is expected to satisfy the clinical experience component as part of the current course load.

Each student will attend a fall clinical experience review session. This will give the student the opportunity to review the Program and Athletic Training Manual and ask any questions they may have regarding the policies and procedures. The student will read and sign a Statement of Compliance & Confidentiality (Appendix A). This is to be uploaded into the student's eValue account.

Absence or Tardiness

If illness or emergency delays or results in an absence for a scheduled clinical rotation the student must call as soon as possible to inform the Clinical Preceptor and Clinical Education Coordinator.

Professionalism

Students are expected to act in a professional manner during their clinical rotations. They are to follow the NATA Code of Ethics. Confidentiality is mandatory for all that is seen and heard during the clinical rotation. Students represent Carthage College and the profession of athletic training.

Any breach of the Code of Ethics or lack of professionalism will result in a strict penalty. The Clinical Education Coordinator will determine the penalty on a case-by-case basis.

Attire

The Program has the authority to set dress code requirements for the students. The dress code may be more restrictive based on the setting. The Program has expectations of professional dress at any time the student is in the clinical setting, regardless of patient care duties.

> Classroom setting: Students are not required to wear Program polo, but are required to maintain and present themselves in a manner that promotes a professional appearance. Athletic shorts and t-shirts should be worn for practicum classes.
>
> Clinical setting: Program polo or identification badge must be worn to identify that the student is an Athletic Training ***Student***. Footwear must be clean and appropriate. For safety reasons, open-toed shoes and sandals are not allowed in patient care areas. All clothing should be clean, free of wrinkles or defects, and worn properly. No jeans, sweatshirts, leggings, or cut-offs. If the pants do not have pockets and belt loops, it will be considered not appropriate. Appropriate attire includes khakis (tan or black). Shorts must be of an appropriate length (to your fingertips) and should not fall below your waistline when bending over. Outwear is acceptable during inclement weather.

Students in violation of any of the above dress codes may be asked to change into appropriated attire. Repeated violations may result in disciplinary action.

Student Grievance
If the student has a grievance related to the clinical experience or Clinical Preceptor, a meeting with the Clinical Education Coordinator should be scheduled to rectify the situation.

COMMUNICABLE & INFECTIOUS DISEASE GUIDELINES

Communicable Disease Policy
The Program's decisions involving persons who have communicable diseases shall be based on current and well-informed medical judgments concerning the disease, the risks of transmitting the illness to others, the symptoms and special circumstances of each individual who has a communicable disease, and a careful weighing of the identified risks and the available alternative for responding to the student with a communicable disease.

Communicable diseases include, but are not limited to, measles, influenza, viral hepatitis-A (infectious hepatitis), viral hepatitis-B (serum hepatitis), human immunodeficiency virus (HIV infection), AIDS, AIDS-Related Complex (ARC), leprosy, Severe Acute Respiratory Syndrome (SARS) and tuberculosis. The Program may choose to broaden this definition within its best interest and in accordance with information received through the Centers for Disease Control and Prevention (CDC).

The Program will not discriminate against any student based on the individual having a communicable disease. The Program reserves the right to exclude a person with a communicable disease from the facilities, programs and functions if it finds that, based on a medical determination, such restriction is necessary for the welfare of the person who has the communicable disease and/or the welfare of others within the Program. The student will be allowed to return with the proper medical release from a healthcare professional.

The Program will comply with all applicable statutes and regulations that protect the privacy of persons who have a communicable disease. Every effort will be made to ensure procedurally sufficient safeguards to maintain the personal confidence about persons who have communicable diseases

Program Requirements
As part of the Program admission process, each student must pass a general physical examination from a licensed practicing health care provider (MD, DO, PA, NP) stating they are physically and mentally capable of performing the duties of an athletic training student. The following information will also be included in the student's Healthcare Record.

-Program Physical Form
-Childhood Immunization Record
(Varicella, DTaP, Hep A & B, HiB, HPV, MMR, Meningococcal, PCV, IPV, Rotavirus)
-Annual Influenza Vaccination
-Tuberculosis Screen

The Healthcare Record is uploaded on the student eValue software account. For Carthage College Institutional policy go to: https://www.carthage.edu/orientation/medical-forms. .

Illness

In the event of illness, the student is to contact their preceptor/faculty immediately. If she/he is unable to be reached, the Clinical Education Coordinator may be contacted. If the student is unable to place the call, they are to have someone else call for them. The student may be instructed to report to the school nurse for evaluation and possible referral. Under no circumstances is a student to report to Program activities when ill. If a student is diagnosed with a communicable disease, a medical release is needed prior to their return to Program duty.

In case of an interruption in the progression of the Program due to illness or other unforeseen circumstances, the Program Director will work individually with the student to develop a return to Program activity plan.

Health and Wellness Services

The Health and Wellness Center is located on the second level of the Tarble Athletic and Recreation Center (TARC). A Registered Nurse and certified psychological counselor are available. Further information is available from the Dean of Students Office or the Health and Wellness Center

CONTACT INFORMATION

AT Education Faculty

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APPENDIX A

STATEMENT OF COMPLIANCE & CONFIDENTIALITY

CARTHAGE
COLLEGE

ATHLETIC TRAINING

STATEMENT OF COMPLIANCE & CONFIDENTIALITY

I have read the *Carthage College Athletic Training Program Handbook* and agree to follow the procedures as outlined in the document. I fully understand that any deviation from these procedures may result in disciplinary action or removal from the Carthage College Athletic Training Program.

All athletic training students are bound to the NATA Code of Ethics when working with athletes. All students are specifically reminded that Principle 1 section 1.3 of the Code of Ethics states the following:

> *Members shall preserve the confidentiality of privileged information and shall not release such information to a third party not involved in the patient's care unless the person consents to such release or release is permitted or required by law.*

A student's signature on this form indicates that he/she has read this document in its entirety. The student agrees to abide by all the information outlined in this manual and the NATA Code of Ethics.

_____	_____	_____20___
Print Student Name	Student Signature	Date